

# The Constitution of the Ribbons Ladies Gamefishing Club Inc.

## ARTICLE 1. NAME :-

The name of the organisation shall be :-

Ribbons Ladies Gamefishing Club Inc. (herein described as the "Club")

## ARTICLE 2. OBJECTS :-

The objects for which this organisation is established are:-

- a) To be an active organisation promoting an annual game fishing tournament for senior and junior female anglers in an atmosphere of fun and friendship.
- b) To meet regularly and socially in convivial surroundings, and to foster goodwill fellowship and understanding among members.
- c) To comply within the fishing rules as laid down by the Queensland Game Fishing Association
- d) To disseminate information to members and the public and to foster conservation amongst anglers by promoting Tag and Release of Billfish.

## ARTICLE 3. POWERS :-

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| Section 1 | To accept and manage moneys either donated, granted or otherwise raised in the interests of the Ribbons Ladies Game Fishing Club Inc according to the Objects.  |
| Section 2 | In furtherance to the Objects of the Club, to purchase, sell, lease or hire and deal in all kinds of articles, equipment, commodities or provisions of any nature as is deemed necessary by the organisation.   |
| Section 3 | To enter into any arrangements with any Government, or Authority that are incidental or conducive to the attainment of the Objects and the exercise of such powers of the Club; to obtain from any such Government or Authority, any privileges or concessions which the Club may think it necessary to obtain, to carry out, exercise and comply with any such arrangements, rights, privileges and concessions. |
| Section 4 | To subscribe to or cooperate with, any other organisation, whether Incorporated or not, whose Objects are similar   |
| Section 5 | To take such steps by personal or written appeals, public meetings or otherwise as may, from time to time, be deemed expedient for the purpose of procuring contribution to the funds of the Club, in the shape of donations, annual subscriptions, or other money raising ventures.  |
| Section 6 | To print and publish any newspaper, periodicals, books or leaflets that the Club may think desirable for the promotion of its Objects.  |
| Section 7 | To construct, improve, maintain, develop, work, manage, carry out, alter or   |

- control any buildings, grounds, works or conveniences which may seem calculated to directly or indirectly to advance the Club's interests, and to subsidise or otherwise assist and take part in the construction, improvement, maintenance, development or working management, alteration or control thereof.
- Section 8 To purchase, take on lease or exchange, hire or otherwise acquire lands, buildings, easements or property, either real or personal, and rights and privileges which may be requisite for the purchase of, or capable of being conveniently used in connection with, any of the Objects of the Club; Provided that in any case the Club shall take or hold over any property which may be the subject of any Trusts; The Club shall only deal with in the same manner as is allowed by law in having regard to such trusts.
- Section 9 To invest and deal with the money of the Club, not immediately required in such a manner that from time to time may be thought fit.
- Section 10 To appoint, employ, remove or suspend such managers, clerks, secretaries, servants, workmen and other persons as may be deemed necessary or convenient for the purposes of the Club.
- Section 11 To borrow or raise money either alone or jointly with any other person or legal entity in such a manner as may be thought proper and whether upon fluctuating advance account or overdraft or otherwise to represent or secure any monies or further advances borrowed, or to be borrowed, alone or with others as aforesaid by notes, charge or lien or other security upon the whole or any part of the incorporated Club's property or assets, present or future and to purchase, redeem or pay off any such securities.
- Section 12 To conduct any fishing competitions or social activities as from time to time are considered appropriate to the Club's members.
- Section 13 To do all such other things as are incidental or conducive to the attainment of the Objects and the exercise of the Powers of the Club.

#### **ARTICLE 4. MEMBERSHIP FEES :-**

- Section 1 The annual dues Membership Fees for the following year shall be set at the March meeting of the members with recommendations from the Committee
- Section 2 The annual Membership dues shall be paid, in advance, on or before the date set for the July meeting of the Club each year and will cover the following fiscal year, July first to June thirtieth, the following year.
- Section 3 Applications, in accordance with Article 5, are acceptable at any time of the year. New memberships dues paid subsequent to March first each year, will apply to the remainder of that period and the next discal year.
- Section 4 A member shall be deemed un-financial if her dues are not paid fully by July first of that financial year. The Membership year is July first to June thirtieth inclusive.
- Section 5 Membership of the Club shall be deemed to have lapsed in the event of a member not renewing her membership before the first of October which is three calendar months following the end of the financial year.

#### **ARTICLE 5. CLASSES OF MEMBERSHIP :-**

- Section 1 Membership of the Club shall consist of Fishing Membership, Associate Membership and Life Membership.
- a) Senior Fishing Membership, shall include the applicant aged eighteen years or over and have the right to nominate for any position on the Committee
  - b) Life Membership shall be awarded to individuals whom have been members of this organisation, or the previous Ribbons Tournament Committee for a minimum of ten years, and/or for outstanding contributions to the cause of the Club over a substantial period of time.
  - c) Associate Membership is open to all persons interested in furthering the purposes or Objects of this organisation.
- Section 2 Applications shall be submitted to the committee for consideration and decision. The application must be on a prescribed application form in writing and the proposed member must have the signature of the member nominating and the member of the Club. The matter will be decided upon by a majority vote of the Committee. The Committee's decision is final and there shall be no appeal.
- Section 3 For competition purposes a Junior Member is a financial member under age Sixteen as at the tournament date in that year.
- Section 4 Ordinary members, over the age of eighteen, shall enjoy all the rights and privileges of the club including the right to vote at meetings.
- Section 5 Membership cannot be conveyed nor transferred

## **ARTICLE 6. REGISTER OF MEMBERS :-**

- Section 1 The Committee shall cause a Register to be kept, into which shall be entered the names of all members, their residential addresses and date of admission as members and contact requirements.
- Section 2 Particulars shall also be entered into the Register of all deaths, resignations, terminations, and reinstatements and any further particulars as the Committee or the members at any general meeting may require from time to time.
- Section 3 This Register shall be open to all members upon notice being given to the Secretary.

## **ARTICLE 7. ADMISSION AND REJECTION OF MEMBERS :-**

- Section 1 At the next meeting of the Committee, after the receipt of any application and the fee applicable, such application shall be considered by the Committee, who shall thereupon determine the admission or rejection of the applicant.
- Section 2 Membership may be accepted, rejected or cancelled by a majority vote of the Committee
- Section 3 Upon the acceptance or rejection of an application for the class of Membership, the Secretary shall forthwith give the applicant notice in writing of such acceptance or rejection.

Section 4 There shall be no right of appeal.

## **ARTICLE 8. TERMINATION OF MEMBERSHIP :-**

- Section 1 A member may resign from the Club at any time by giving notice in writing to the Secretary. Such resignation shall take effect at the time such notice is received by the Secretary unless a later date is specified on the notice when it shall take effect at that later date.
- Section 2 For the purposes of expulsion in Termination of a Membership then each individual shall be treated individually without prejudice. The Committee shall deem a membership terminated if a member should:-
- a) Be convicted of an indictable offence or
  - b) Fails to comply with the rules, or,
  - c) Has membership fees in arrears of six months or more or,
  - d) Conducts themselves in a manner considered to be injurious or prejudicial to the interests of the organisation.
- Section 3 The member shall be given a full and fair opportunity of presenting their case, and, if the Committee resolves to terminate their membership then the Committee shall instruct the Secretary to advise the member in writing accordingly

## **ARTICLE 9. RESIGNATION AND TERMINATION OF COMMITTEE :-**

- Section 1
- a) Any member of the Committee may resign from membership of the Committee at any time by giving notice in writing to the Secretary, but such notice will take effect at the time such notice is received by the Secretary unless a later date is specified in the notice when it shall take effect on that later date.
  - b) A member of the Committee shall be removed from office at a general meeting of the club where that member shall be given the opportunity to fully present their case. The question of removal shall be determined by the vote of the members present at such a general meeting.
  - c) Such member or members who resign or are removed from Office must return all books and records and any goods or assets or property belonging to or pertaining to the Club in their keeping within forty eight (48) hours of the resignation or removal
- Section 2 In the case of resignation of the Secretary, all minutes must be up to date and signed, and all registers, books and Common Seal and any other items that the Secretary has been holding must be handed to the Committee at this time
- Section 3 In the case of resignation of the Treasurer, all books and accounts must be checked by the Committee and a document signed by both parties stating that they have received said books and details of such be listed. All moneys must be accounted for. All records, receipt books, banking material, and documentation must be handed to the Committee personally whom will then proceed to have the books Audited by a qualified and certified person, where a requirement exists. Any other items belonging to the Club must be returned at this time and these shall also be listed as

- previously stated.
- Section 4 The Committee shall deem a Management Committee membership terminated if a member should:-
- a) Be convicted of an indictable offence or,
  - b) Fails to comply with the rules or,
  - c) Has membership fees in arrears of two months or more or,
  - d) Conducts themselves in a manner considered to be injurious or prejudicial to the interests of the organisation
  - e) Fails to attend three consecutive meetings without tendering an apology

## **ARTICLE 10. ELECTION OF OFFICERS OF THE COMMITTEE :-**

- Section 1 The elected officers of this Club shall be a minimum of five (5) Committee Members. Being:-
- (1) Secretary, (1) Treasurer, (1) Assistant Secretary/Treasurer
  - (1) President, and (1) Vice President
- All of whom shall be fishing members of the Club and must be financial members at the time of election.
- Section 2 Any reference to the "Committee" shall be acknowledged to refer to the "Management Committee" as defined under the Associations Incorporations Act of 1981.
- Section 3 At the Annual General Meeting (AGM) of the Club, all committee members retire from office, but shall be eligible, upon nomination, for re-election.
- Section 4
- a) Nominations for office bearers may be made by the completion of the nomination form and lodged to the Secretary twenty four hours prior to the AGM. Each nomination must have a financial member as a proposer, and a financial member as a seconder.
  - b) Nominations may be called from the floor at the AGM
- Section 5 Proxy Votes are to be registered with the Secretary twenty four hours prior to the AGM.
- Section 6 Only Fishing Members are able to be nominated for Office Bearers
- Section 7 Each eligible voting member present at the AGM shall be entitled to vote for any number of candidates not exceeding the number of vacancies.
- Section 8 Only those members whom have been confirmed financial by the Treasurer may be nominated for, seconded any nomination of, or vote in any election.
- Section 9 The Officers shall be elected by a majority of votes cast. If there is only one nomination for an office, that person shall be declared as being duly elected.
- Section 10 Should a position be contested, The Chairperson, will appoint a day to declare a poll and will send a ballot paper to all Members.
- Section 11 The newly elected officers shall assume their duties immediately after the close of the AGM in which they were elected.
- Section 12 The weigh master shall be appointed by the Committee

## **ARTICLE 11. FUNCTIONS OF THE COMMITTEE :-**

- Section 1 The Committee shall have the general control and management of the

- administration of the affairs, property and funds of the Club.
- Section 2 The Committee shall have the authority to interpret the meaning of these Rules and any matter relating to the Club on which these Rules are silent.
- Section 3 The affairs of the Club shall be conducted by a Committee which shall consist of a minimum of four (4) elected members PLUS the Secretary, Treasurer, President, Vice President, and Assistant Secretary/Treasurer
- Section 4 Other sub-committees may be elected to carry out specific works from time to time and shall be bound by the Rules of the Club
- Section 5 The Committee shall be bound to follow the directions of the general membership decided upon at regular general meetings
- Section 6 The Committee may make firm and binding decisions at General Meetings. Any actions undertaken at these meetings must be agreed upon to a majority vote
- Section 7 The Committee shall have power at any time to appoint any member of the Club to fill any casual vacancy on the Committee until the next AGM

## **ARTICLE 12. MEETINGS OF THE COMMITTEE :-**

- Section 1 The Committee shall meet at least once every two calendar months to exercise its functions, at a date to be decided
- Section 2 At every meeting of the Committee a simple majority of members of the members elected and/or appointed to the Committee shall constitute a Quorum
- Section 3 A special meeting of the Committee shall be convened by the Secretary giving seven days notice, which requisition shall clearly state the reasons why such special meeting is being convened and the nature of the business to be transacted thereat.
- Section 4 Subject as previously provided in the Rule, the Committee may meet together as it sees fit. Provided that all matters will be decided by a majority of votes. If the voting is even then the decision is negative.
- Section 5 Decisions made by the Committee shall be binding
- Section 6 Any member of the Committee shall not vote in respect of any contract or proposed contract with the club in which they have an interest. Any vote by any such member shall not be counted.
- Section 7 If within half an hour from the time appointed for the commencement of a Committee meeting a quorum is not present, then the meeting shall be deemed lapsed.
- Section 8 The Committee may delegate its powers to a sub-committee which must conform to the regulations imposed upon it by the Management Committee.
- Section 9 All cheques are to be signed by the Treasurer and at least one of the two nominees of the Committee

## **ARTICLE 13. GENERAL AND ANNUAL GENERAL MEETINGS :-**

- Section 1 General Meetings shall be held at a time, place and date set by the Committee.
- Section 2 A calendar of meeting dates and such other information, as deemed necessary shall be drawn up as required and distributed to members.

- Section 3 Notice of an Annual General Meeting (AGM) must be given at least thirty (30) days prior to the meeting
- Section 4 Business to be contracted at the Annual General Meeting shall be:-
- a) Adopt the Minutes of the previous Annual General Minutes;
  - b) The receiving of the Presidents Report and the Statement of Income and Expenditure, Assets and Liabilities and mortgages, charges and securities affecting the property of the Club for the preceding financial year;
  - c) The receiving of the Treasurers Report upon the books and accounts for the preceding financial year;
  - d) The appointment of an Auditor , or qualified person where appropriate, for the following year's audit reporting;
  - e) The receiving of the Auditor, or qualified persons, Report
  - f) Election of Management Committee
  - g) Completion of forms for Incorporation by the Committee
- Section 5 Mandatory Rule 1  
The Secretary shall cause a full and accurate minutes of all questions, matters, and other proceedings of every Meeting and General Meeting to be entered into a book to be open for inspection at all reasonable times by a financial member whom previously applies to the Secretary for that inspection. For the purpose of ensuring accuracy of the recording of such minutes, the minutes of every Meeting shall be signed by the Chairman of that meeting or of the next succeeding Committee Meeting verifying their accuracy. Similarly the Minutes of every General Meeting shall be signed by the Chairman of the meeting or the Chairman of the next succeeding General Meeting or Annual General Meeting.

#### **ARTICLE 14. BY-LAWS :-**

- Section 1 The Committee may from time to time amend, or repeal by-laws, not inconsistent with these Rules, for the internal management of the Club and any by-law set aside by a general meeting of members.

#### **ARTICLE 15. METHOD OF AMENDING THE CONSTITUTION :-**

- Section 1 The Constitution may be amended at any General Meeting provided that written proposals are submitted to the Secretary thirty (30) days prior to the meeting at which they will be voted upon. Amendments will be accepted only if passed by seventy five percent majority of votes cast by those present.
- Section 2 Mandatory Rule 2  
Subject to the provision of the Associations Incorporation Act 1981, these Rules may be amended, rescinded or added to from time to time by a special resolution carried at any General Meeting; provided that no such amendment, rescision or addition shall be valid unless the same shall have been previously submitted to, and approved by, the Director-General of the Department Administering the Act.

**ARTICLE 16. COMMON SEAL :-**

Section 1 The Committee shall provide a Common Seal when it becomes necessary, and provide for its safe custody. The Common Seal shall only be used by the authority of the Board of governors and every instrument to which the Seal is affixed shall be signed by a member of the Committee and shall be countersigned by the Secretary, or by a second member of the Committee or by some other person appointed by the Committee for that purpose.

**ARTICLE 17. FUNDS AND ACCOUNTS :-**

- Section 1 The Accounts of the Society shall be deposited in such a Bank or Banking Facility, as the Committee shall from time to time direct.
- Section 2 Proper books and accounts shall be kept and maintained either in written or printed form in the English language showing correctly the financial affairs of the Club and the particulars usually shown in books of a like nature.
- Section 3 All moneys shall be receipted immediately and shall be deposited as soon as practicable after receipt thereof.
- Section 4 Cheques shall be crossed and marked 'not negotiable' except those in payment of wages, allowance or petty cash which may be open
- Section 5 All expenditure shall be approved or ratified at a Committee Meeting
- Section 6 As soon as practicable after the end of each financial year, the Treasurer shall cause to be prepared a financial statement containing the particulars of:-
- a) The Income and Expenditure of the year just ended
  - b) The assets and liabilities of all mortgages, charges, and securities affecting the property of the Society at the close of that year
- Section 7 The appointed auditor, or representative where required, shall present their report to the Secretary prior to holding the Annual General Meeting, following the financial year in respect of which the Audit was made. Such statements shall be examined by the Secretary or other Committee Member.
- Section 8 Mandatory Rule 3  
The Income and Property of the Club whencesoever derived shall be used and applied solely in the promotion of its Objects and in the exercise of its Powers.

**ARTICLE 18. DOCUMENTS :-**

The Committee shall provide for the safe custody of books, documents, instruments of title and securities of the Club.

**ARTICLE 19. FINANCIAL YEAR :-**

The financial year shall begin January First of the year and finish on December 31<sup>st</sup> of the same year.



## **ARTICLE 20. DISSOLUTION AND DISTRIBUTION OF ASSETS :-**

If the Club shall be wound up, in accordance with the provisions of the Associations Incorporation Act 1981, and there remains after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Club, but shall be given to or transferred to some other institution or institutions having Objects similar to the Club, and which will prohibit the distribution of its or their income or property among its or their members to an extent at least as great as imposed on the Club under or by virtue of Rule Article 17 Section 10, such institution or institutions to be determined by the Members of the Club.

**END**

I hereby certify that this is a true and correct copy of the Rules adopted by the Members of the incorporated Club.

SECRETARY:

DATE:

To the Management Committee of the Ribbons Ladies Game Fishing Club Inc.